



Carlson Building Maintenance

PTO Form

03-11-2024

PTO Form

Employee name: Jose -Alvarez

Employee number: 9649

Department: Operations

Manager: Felix Varela

Dates of absence: From: 03-10-2024 To: 03-16-2024

Number of hours 40

Manager Approval

Approval

Comments:

Manager Signature

Date

03-11-2024