



# Carlson Building Maintenance

**PTO Form**

**02-05-2025**

## PTO Form

Employee name: Leonardo -Montesino

Employee number: 9505

Department: Service

Manager: Lino Huerta

Dates of absence: From: 02-09-2025 To: 02-22-2025

Number of hours 78.0

## Manager Approval

Approval

Comments:

He requested this days for PtO

  
\_\_\_\_\_  
Manager Signature

\_\_\_\_\_  
Date

02-05-2025