



Carlson Building Maintenance

PTO Form

08-12-2024

PTO Form

Employee name: Maria-Valdez

Employee number: 9195

Department: Service

Manager: Bob Kay

Dates of absence: From: 08-03-2024 To: 08-06-2024

Number of hours **17.6674**

Manager Approval

Approval

Comments:

Manager Signature

Date

08-12-2024