



Carlson Building Maintenance

PTO Form

09-19-2024

PTO Form

Employee name: Celia-Morales

Employee number: 9108

Department: Service

Manager: Lino Huerta

Dates of absence: From: 09-15-2024 To: 09-21-2024

Number of hours 40.0

Manager Approval

Approval

Comments:
she requested this dasy for PTO



Manager Signature

09-19-2024
Date