



Carlson Building Maintenance

PTO Form

08-04-2025

PTO Form

Employee name: Celia -Morales

Employee number: 9108

Department: Operations

Manager: Roberto Cedillo

Dates of absence: From: 08-02-2025 To: 08-16-2025

Number of hours **80.0**

Manager Approval

☒ Approval

Comments:

Manager Signature

08-04-2025

Date