



# Carlson Building Maintenance

**PTO Form**

**12-30-2024**

## PTO Form

Employee name: Karla -Galvan

Employee number: 8823

Department: Human Resources

Manager: Cruz Hernandez

Dates of absence: From: 12-24-2024 To: 12-29-2024

Number of hours 35.0

## Manager Approval

Approval

Comments:

Ella tomó estos días de vacaciones.

Manager Signature

12-30-2024

Date