



# Carlson Building Maintenance

**PTO Form**

**09-21-2025**

## PTO Form

Employee name: Karla -Galvan

Employee number: 8823

Department: Human Resources

Manager: Cruz Hernandez

Dates of absence: From: 09-14-2025 To: 09-19-2025

Number of hours 25.0

## Manager Approval

☒ Approval

Comments:

Ella tomó estos días de vacaciones.

Manager Signature

09-21-2025

Date