



Carlson Building Maintenance

PTO Form

01-29-2024

PTO Form

Employee name: Rafael -Pantoja

Employee number: 8783

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 01-28-2024 To: 02-04-2024

Number of hours 39

Manager Approval

Approval

Comments:
this EE request for this PTO

Manager Signature

01-29-2024

Date