# Carlson Building Maintenance

**PTO Form** **12-26-2024**

## PTO Form

Employee name: Martha -Cerero

Employee number: 8429

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 12-22-2024 To: 01-07-2025

Number of hours **72.0**

## Manager Approval

☑ Approval

Comments:
this EE request for this PTO

[redacted] 12-26-2024

Manager Signature Date