

# Carlson Building Maintenance

PTO Form

12-26-2025


## PTO Form

Employee name:	Martha Cerero	
Employee number:	8429	
Department:	Service	
Manager:	Pedro Amaro	
Dates of absence:	From: 12-22-2025	To: 12-07-2025
Number of hours	80.0	

## Manager Approval

☒ Approval

Comments:  
this EE request for this PTO

	12-26-2025
Manager Signature	Date