

## **Carlson Building Maintenance**

PTO Form

Employee name:		Alberto-Bernal			
Employee number:		8196			
Department:		Service			
Manager:		Pedro Amaro			
Dates of absence:	From:	05-02-2024	To:	05-08-2024	
Number of hours	32.0				

Manager Approval

☑ Approval

Comments: this EE request for this PTO

Manager Signature

05-06-2024

Date