



# Carlson Building Maintenance

**PTO Form**

**12-16-2024**

## PTO Form

Employee name: Maria -Contreras

Employee number: 8101

Department: Human Resources

Manager: Cruz Hernandez

Dates of absence: From: 12-08-2024 To: 12-22-2024

Number of hours **80.0**

## Manager Approval

Approval

Comments:

Ella tomó estos días de vacaciones.

Manager Signature

12-16-2024

Date