



# Carlson Building Maintenance

**PTO Form**

**09-21-2025**

## PTO Form

Employee name: Maria -Contreras

Employee number: 8101

Department: Human Resources

Manager: Cruz Hernandez

Dates of absence: From: 09-07-2025 To: 09-11-2025

Number of hours 20.0

## Manager Approval

☒ Approval

Comments:

Ella tomó estos días de vacaciones.

Manager Signature

09-21-2025

Date