

Carlson Building Maintenance

PTO Form

Employee name:		Laura-Camacho			
Employee number:		7223			
Department:		Service			
Manager:		Pedro Amaro			
Dates of absence:	From:	10-26-2024	To:	10-28-2024	
Number of hours	10.0				

Manager Approval

☑ Approval

Comments: this EE missed some PTO and can your guys pay that please

12-05-2024

Manager Signature

Date