



# Carlson Building Maintenance

**PTO Form**

**01-16-2024**

## PTO Form

Employee name: Laura -Camacho

Employee number: 7223

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 12-07-2023 To: 12-08-2023

Number of hours 5

## Manager Approval

Approval

Comments:

She requested for this PTO

  
\_\_\_\_\_  
Manager Signature

\_\_\_\_\_  
Date

01-16-2024