



Carlson Building Maintenance

PTO Form

09-03-2024

PTO Form

Employee name: Luis-Martinez

Employee number: 6833

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 08-28-2024 To: 08-31-2024

Number of hours 24.0

Manager Approval

Approval

Comments:
this EE request for this PTO

J
Manager Signature

09-03-2024
Date