



# Carlson Building Maintenance

**PTO Form**

**03-11-2024**

## PTO Form

Employee name: Norma-Aranda

Employee number: 6702

Department: Service

Manager: Eduardo Espejel

Dates of absence: From: 03-05-2024 To: 03-06-2024

Number of hours 10

## Manager Approval

Approval

Comments:

Manager Signature

03-11-2024

Date