



Carlson Building Maintenance

PTO Form

12-30-2024

PTO Form

Employee name: Maria-Ortiz

Employee number: 6620

Department: Service

Manager: Eduardo Espejel

Dates of absence: From: 12-29-2024 To: 01-07-2025

Number of hours 40.0

Manager Approval

Approval

Comments:

Manager Signature

12-30-2024

Date