



# Carlson Building Maintenance

**PTO Form**

**05-08-2025**

## PTO Form

Employee name: Regina-Ramirez

Employee number: 6300

Department: Operations

Manager: Roberto Cedillo

Dates of absence: From: 05-11-2025 To: 05-18-2025

Number of hours 39.0

## Manager Approval

☒ Approval

Comments:

Manager Signature

**05-08-2025**

Date