



Carlson Building Maintenance

PTO Form

02-08-2024

PTO Form

Employee name: Rafael -Mata

Employee number: 6059

Department: Service

Manager: Eduardo Espejel

Dates of absence: From: 02-01-2024 To: 02-03-2024

Number of hours 11

Manager Approval

Approval

Comments:

Manager Signature

02-08-2024

Date