



# Carlson Building Maintenance

**PTO Form**

**12-30-2024**

## PTO Form

Employee name: Israel -Ortiz

Employee number: 5657

Department: Human Resources

Manager: Cruz Hernandez

Dates of absence: From: 12-15-2024 To: 12-21-2024

Number of hours 40.0

## Manager Approval

Approval

Comments:

El tomó estos días de vacaciones

Manager Signature

12-30-2024

Date