



Carlson Building Maintenance

PTO Form

10-17-2025

PTO Form

Employee name: Victoria-Ponce

Employee number: 5322

Department: Operations

Manager: Roberto Cedillo

Dates of absence: From: 10-14-2025 To: 10-28-2025

Number of hours 74.0

Manager Approval

☒ Approval

Comments:
37 Horas Por semana

Manager Signature

10-17-2025

Date