

## **Carlson Building Maintenance**

| PTO Form |
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| Employee name:    |       | Victoria-Ochoa  |     |            |  |
|-------------------|-------|-----------------|-----|------------|--|
| Employee number:  |       | 5322            |     |            |  |
| Department:       |       | Operations      |     |            |  |
| Manager:          |       | Roberto Cedillo |     |            |  |
| Dates of absence: | From: | 06-15-2025      | To: | 06-21-2025 |  |
| Number of hours   | 37.0  |                 |     |            |  |

Manager Approval

☑ Approval

Comments:

Manager Signature

Date

06-12-2025