

Carlson Building Maintenance

PTO Form

01-05-2026

PTO Form

Employee name: Victoria Ochoa

Employee number: 5322

Department: Operations

Manager: Roberto Cedillo

Dates of absence: From: 01-04-2026 To: 01-17-2026

Number of hours 75.0

Manager Approval

Approval

Comments:
Sunday/Monday OFF


Manager Signature

01-05-2026

Date