



Carlson Building Maintenance

PTO Form

06-24-2024

PTO Form

Employee name: Noe -Cortes

Employee number: 5163

Department: Service

Manager: Lino Huerta

Dates of absence: From: 06-18-2024 To: 06-19-2024

Number of hours 6.0

Manager Approval

Approval

Comments:

He requested this day for PTO

2

Manager Signature

06-24-2024

Date