



Carlson Building Maintenance

PTO Form

10-21-2025

PTO Form

Employee name: Gerardo-Ascencio

Employee number: 5002

Department: Service

Manager: Bob Kay

Dates of absence: From: 10-02-2025 To: 10-08-2025

Number of hours 42.0

Manager Approval

☒ Approval

Comments:

A handwritten signature in black ink, appearing to be 'Bob Kay', written over a horizontal line.

Manager Signature

10-21-2025

Date