



# Carlson Building Maintenance

**PTO Form**

**11-04-2024**

## PTO Form

Employee name: Salome-Morales

Employee number: 4971

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 10-28-2024 To: 11-04-2024

Number of hours 40.0

## Manager Approval

Approval

Comments:  
this EE request for this PTO

  
\_\_\_\_\_  
Manager Signature

\_\_\_\_\_  
Date

11-04-2024