



# Carlson Building Maintenance

**PTO Form**

**04-29-2024**

## PTO Form

Employee name: Salome-Morales

Employee number: 4971

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 04-28-2024 To: 04-29-2024

Number of hours 5.0

## Manager Approval

Approval

Comments:  
this EE request for this PTO

  
\_\_\_\_\_  
Manager Signature

04-29-2024  
Date