



Carlson Building Maintenance

PTO Form

10-30-2025

PTO Form

Employee name: Salome -Morales

Employee number: 4971

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 10-20-2025 To: 10-26-2025

Number of hours 35.0

Manager Approval

☒ Approval

Comments:
this EE request it for this PTO

Manager Signature

Date

10-30-2025