



Carlson Building Maintenance

PTO Form

05-20-2025

PTO Form

Employee name: Andrea -Villanueva

Employee number: 4690

Department: Operations

Manager: Roberto Cedillo

Dates of absence: From: 05-07-2025 To: 05-21-2025

Number of hours 70.0

Manager Approval

☒ Approval

Comments:

Days off sun-mon-tu

Manager Signature

05-20-2025

Date