

Carlson Building Maintenance

PTO Form

11-17-2025


PTO Form

Employee name:	Reinaldo Amaro	
Employee number:	4563	
Department:	Service	
Manager:	Pedro Amaro	
Dates of absence:	From: 11-17-2025	To: 11-21-2025
Number of hours	38.0	

Manager Approval

☒ Approval

Comments:
this EE request for this PTO

	11-17-2025
Manager Signature	Date