

Carlson Building Maintenance

PTO Form

04-06-2026

PTO Form

Employee name: Reinaldo Espinosa

Employee number: 4563

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 03-30-2026 To: 04-03-2026

Number of hours 40.0

Manager Approval

Approval

Comments:

This EE request for this PTO


Manager Signature

04-06-2026
Date