



Carlson Building Maintenance

PTO Form

01-29-2024

PTO Form

Employee name: Octavio -Gutiérrez

Employee number: 4536

Department: Human Resources

Manager: Cruz Hernandez

Dates of absence: From: 01-21-2024 To: 01-22-2024

Number of hours 5

Manager Approval

Approval

Comments:

El tomó estos día de vacaciones.

Manager Signature

01-29-2024

Date