



# Carlson Building Maintenance

**PTO Form**

**12-16-2024**

## PTO Form

Employee name: Juan -Hernandez

Employee number: 4206

Department: Human Resources

Manager: Cruz Hernandez

Dates of absence: From: 12-01-2024 To: 12-14-2024

Number of hours **50.0**

## Manager Approval

Approval

Comments:

El tomó estos días de vacaciones.

Manager Signature

12-16-2024

Date