



Carlson Building Maintenance

PTO Form

08-08-2024

PTO Form

Employee name: Angela-Hernandez

Employee number: 4186

Department: Service

Manager: Eduardo Espejel

Dates of absence: From: 08-08-2024 To: 08-10-2024

Number of hours 15.0

Manager Approval

Approval

Comments:

Ee had a family emergency and requested the days this morning , she'll be back on 8/11

Manager Signature

08-08-2024

Date