



Carlson Building Maintenance

PTO Form

07-24-2024

PTO Form

Employee name: Laura-Morales

Employee number: 3656

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 07-13-2024 To: 07-15-2024

Number of hours 10.0

Manager Approval

Approval

Comments:
this EE request for this PTO



Manager Signature

07-24-2024
Date