



Carlson Building Maintenance

PTO Form

06-30-2025

PTO Form

Employee name: Laura-Morales

Employee number: 3656

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 07-01-2025 To: 07-02-2025

Number of hours 5.0

Manager Approval

☒ Approval

Comments:

this EE request it for this PTO


Manager Signature

06-30-2025
Date