



Carlson Building Maintenance

PTO Form

08-12-2024

PTO Form

Employee name: Roberto-Lacan

Employee number: 3642

Department: Service

Manager: Lino Huerta

Dates of absence: From: 08-08-2024 To: 08-09-2024

Number of hours 7.5

Manager Approval

Approval

Comments:
he requested this day for PTO

Manager Signature

08-12-2024

Date