



# Carlson Building Maintenance

**PTO Form**

**10-31-2025**

## PTO Form

Employee name: Roberto -Lacan

Employee number: 3642

Department: Operations

Manager: Roberto Cedillo

Dates of absence: From: 10-25-2025 To: 11-09-2025

Number of hours 74.6

## Manager Approval

☒ Approval

Comments:

Trabaja 37.5 Horas por semana

A handwritten signature in black ink, appearing to be 'Roberto', written over a horizontal line.

Manager Signature

10-31-2025

Date