



# Carlson Building Maintenance

**PTO Form**

**08-12-2025**

## PTO Form

Employee name: Roberto -Lacan

Employee number: 3642

Department: Operations

Manager: Roberto Cedillo

Dates of absence: From: 07-31-2025 To: 07-31-2025

Number of hours 8.0

## Manager Approval

☒ Approval

Comments:

A handwritten signature in black ink, appearing to be 'Roberto Cedillo', written over a horizontal line.

Manager Signature

**08-12-2025**

Date