



Carlson Building Maintenance

PTO Form

06-23-2025

PTO Form

Employee name: Edgar-Moctuzuma

Employee number: 3632

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 06-27-2025 To: 06-30-2025

Number of hours 21.6

Manager Approval

☒ Approval

Comments:
this EE request for this PTO


Manager Signature

06-23-2025
Date