

## **Carlson Building Maintenance**

PTO Form 10-30-2025

		PTO Form			
Employee name:		Edga	-Moctezuma		
Employee number:	3632				
Department:	Service				
Manager:		Pedro Amaro			
Dates of absence:	From:	10-19-2025	To:	11-01-2025	
Number of hours	75.0				
	N	Ianager Approval			
☑ Approval					
Comments: this EE request it for t	his PTO				
				10-30-2025	
Manager Signature			Da	te	