



# Carlson Building Maintenance

**PTO Form**

**07-17-2025**

## PTO Form

Employee name: Edgar -Moctezuma

Employee number: 3632

Department: Service

Manager: Pedro Amaro


Dates of absence: From: 07-07-2025 To: 07-19-2025

Number of hours 69.0

## Manager Approval

☒ Approval

Comments:  
this EE request for this PRO

 07-17-2025  
Manager Signature Date