Carlson Building Maintenance

PTO Form **02-10-2026**

PTO Form

Employee name: Lorena Sevilla

Employee number: 16149

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 02-09-2026 To: 02-10-2026

Number of hours **5.0**

Manager Approval

☑ Approval

Comments:
This employee call sick

Manager Signature 02-10-2026
Date