

Carlson Building Maintenance

PTO Form

05-04-2026

PTO Form

Employee name: Margarita Cruz

Employee number: 16136

Department: Maintenance

Manager: Felix Varela

Dates of absence: From: 05-02-2026 To: 05-04-2026

Number of hours 12.0

Manager Approval

Approval

Comments:



Manager Signature

05-04-2026

Date