



Carlson Building Maintenance

PTO Form

08-25-2025

PTO Form

Employee name: Mireya -Solorzano

Employee number: 15900

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 08-23-2025 To: 08-25-2025


Number of hours 40.0

Manager Approval

☒ Approval

Comments:

this EE give the 7 days notice can you please put the all PTO on file


Manager Signature

08-25-2025
Date