

# Carlson Building Maintenance

**PTO Form**

**02-02-2026**


## PTO Form

Employee name:	Novel Lopez	
Employee number:	15722	
Department:	Service	
Manager:	Pedro Amaro	
Dates of absence:	From: 02-01-2026	To: 02-07-2026
Number of hours	41.0	

## Manager Approval

☒ Approval

Comments:  
this EE request for this PTO

	02-02-2026
Manager Signature	Date