

Carlson Building Maintenance

PTO Form

12-15-2025

PTO Form

Employee name: Milton Coles

Employee number: 15717

Department: Operations

Manager: Roberto Cedillo

Dates of absence: From: 12-14-2025 To: 12-20-2025

Number of hours 26.5

Manager Approval

☒ Approval

Comments:

Descanso 2 dias



Manager Signature

12-15-2025

Date