

Carlson Building Maintenance

PTO Form

01-15-2026

PTO Form

Employee name: Cecilia Reyes

Employee number: 15688

Department: Service

Manager: Eduardo Espejel

Dates of absence: From: 01-19-2026 To: 01-26-2026

Number of hours 33.0

Manager Approval

Approval

Comments:

Σ Σ
Manager Signature

01-15-2026

Date