

Carlson Building Maintenance

PTO Form

12-15-2025

PTO Form

Employee name: Eri Castro

Employee number: 15617

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 12-13-2025 To: 12-14-2025

Number of hours 16.0

Manager Approval

☒ Approval

Comments:

This employee request for this PTO



Manager Signature

12-15-2025

Date